



CASTINE GOLF CLUB RENTAL AGREEMENT

This RENTAL AGREEMENT, dated _____(month) _____(day), 2022

between The Castine Golf Club and _____(renter),
an individual/a corporation/a limited liability company, whose primary address is:

(Street) (City) (State) (Zip)

Agrees to the following:

Rental Event and Location: CGC hereby agrees to allow Renter to utilize the following event space for the time and purpose set forth below. Please check all that apply:

The Castine Golf Club, Main Clubhouse
200 Battle Ave, Castine, Me 04421

Inside Seating Capacity: approx 48 (4 long tables, 50+ chairs)

Outside Seating Capacity: 20 with tables/chairs

RATES:

- \$750 Non-Member Rental Fee
- \$250 Member Rental Fee if event is greater than 3 hours and/or 20 people
- Community Non Profit, approval by CGC Board of Directors

ADD ONS:

- \$100 for The Lawn Area adjacent to the rear of CGC Clubhouse for tent purposes.

The Castine Golf Club, Yacht Clubhouse
63 Water St, Castine, Me 04421

Inside/outside seating capacity: tables and chairs for 100

RATES:

- \$750 Non-Member Rental Fee
- \$250 Member Rate if event is greater than 3 hours and/or 20 people
- Community Non Profit, approval by CGC Board of Directors

ADD ONS:

- \$100 for Dock space for boat tie-up during the Event
- \$50/hour for CYC Launch and Driver use during or prior to the event



Location: (circle one) **CGC Clubhouse** or **CYC Clubhouse**

Purpose of Rental _____

Rental Date _____ (month) _____ (day), 2022

Rental Time _____ A.M./P.M. to _____ A.M./P.M.

Certificate of Liability Insurance received on _____ (due 30 days prior to event)
(date)

Notes _____

TOTAL:

Check 1 of 2 includes:

- \$ _____ from above
- \$150 non-refundable cleaning fee

TOTAL \$ _____

Last Name and Check # _____

Check 2 of 2 includes:

- \$500 deposit refundable if there are no damages

Last Name and Check # _____

Checks should be made out to: "CASTINE GOLF CLUB"



Rental Fee: Renter agrees to pay CGC for the rental in the amount as stipulated above per day upon execution of this agreement. Refundable if cancelled 90 days prior to the event. A separate **nonrefundable cleaning fee** of \$150 and **refundable damage fee** in the amount of \$500 is also required no later than thirty (30) days prior to the rental date set forth in this agreement. If, after conclusion of the rental event there is no damage to the building or adjacent property including the putting surface, pier and launch, the deposit will be returned in full within 30 days.

Mail checks to:

**Castine Golf Club
PO Box 34
Castine, ME 04421**

Set-up and Clean Up: Renter shall have access to the Clubhouse and/or Yacht Club the morning of the event if no conflicting events scheduled or by special arrangement with the CGC House and Social Chairperson. All clean up and removal of materials not belonging to the CGC must be removed in full with 2 hours of the conclusion of the event or by special arrangement with the CGC House and Social Chairperson.

No tape, tacks, staples may be placed on Clubhouse walls, ceiling or furniture.

Renter is responsible to restore the Clubhouse/Yacht Club and grounds back to the condition in which it was rented to them. This includes, but not limited to, removing all decorations; removing all rented equipment; sweeping floors; emptying trash; cleaning kitchen appliances and emptying dishwasher. Any club linens used must be cleaned and returned to club within 24 hours.

If there are damages greater than \$500.00, renter shall pay CGC the amount of actual damages claimed. Renter agrees to pay CGC within (10) ten days of notification for total amount of damages. Assessment of replacement cost damages (as opposed to repair cost) shall be at the sole and absolute discretion of the CGC Board of Directors or their agent.



Cancellation by CGC for unforeseen circumstances: The CGC may cancel this Agreement at any time prior to Rental Date. In the event of cancellation by CGC the Renters sole remedy in law or equity shall be limited to the refund of all monies received in full, and this Agreement shall be void and of no effect, and the Renter shall have no further claims against CGC. Cancellation by CGC would only be in the event space was uninhabitable ie. in cases of flood, fire or wind damage.

Insurance: No later than thirty (30) days prior to Rental Date set forth in this Agreement, Renter or their representative, ie. Caterer shall provide CGC a certificate of liability insurance in the minimum amount of One Million and 00/100 Dollars (\$1,000,000.00) covering CGC against loss and any nature upon which CGC is named as an additional insured.

Portable Toilets: Rentals for over 150 people require renting portable toilets per the Health Department. This is at the renters expense. Removal is required the day after the rental.

Limitation of Liability: CGC, its directors, officers, members, agents and employees shall not be held liable in the event any persons(s) are injured arising out of the use and/or operation of the, Clubhouse, Yacht Club and/or Kitchen , grounds, pier or docks, or for the activities of Renter and/or Renter's guests and invitees, including (but not limited to) the consumption of alcohol on or off the premises prior to, during or after event.

Renter and/or Renter's guests and invitees are aware and assume all liability associated with gathering during the Covid pandemic. All in attendance agree to follow current Maine CDC guidelines as well as any Maine executive orders and guidelines while on CGC/CYC properties.

Renter shall not conduct, encourage, allow, or tolerate any unlawful activities or breach of the public peace (including, but not limited to, public intoxication, underage drinking, illicit drugs and disorderly conduct).

Should CGC employ an attorney because of any breach of this Agreement by Renter. Renter shall pay to CGC reasonable attorney fees and expenses as are incurred by CGC.

Renter shall be liable for such attorney fees whether or not CGC institutes legal proceedings.



I agree to the above terms and conditions.

Renter/Representative (*print*)

Renter/Representative (*signature*)

(Address of Renter/Organization)

(Telephone number day/evening)

(Name of Castine Golf Club Representative)

Attach \$500 deposit check to this document

Attach certificate of liability insurance to this document

(Board Member Signature)